

## **STOKE PARISH COUNCIL**

**The Annual General Meeting of Stoke Parish Council was held via Zoom on the 5<sup>th</sup> May 2021.**

**Present:** Councillors Peter Williams (Chair), John Ellis (Vice Chairman), Sue Abel, Alan Bayliss, Diane Brown, Liz Eden, Jill Howe, Alyson Jewson, Chris Jewson, Liz Miller and Paul Pittaway.

**In attendance:** Neil Gulliver (Parish Clerk and Chris Cooke (Parish Lengthsman).

### **063/18 Election of Chairman**

John Ellis, seconded by Diane Brown, moved and it was unanimously agreed that Peter Williams be elected as Chairman of Stoke Parish Council for the ensuing year.

### **064/18 Election of Vice Chairman**

The Chairman, seconded by Alyson Jewson, moved and it was unanimously agreed that John Ellis be elected as Vice Chairman of Stoke Parish Council for the ensuing year.

### **065/21 Apologies**

Apologies were received from Jean Jackson and Cty/Cllr Kyle Daisley.

### **066/21 Declarations of Interest**

The Chairman declared a personal interest in Agenda item 10(1).

### **067/21 Requests for Dispensation**

None.

### **068/21 Adjournment of Meeting for Public Question Time**

- 1) Members of the Public**
- 2) County Councillor Kyle Daisley**
- 3) District Councillors Malcolm Glass and Harrison Rone-Clarke**

There were no members of the public or Councillors present at the meeting.

### **069/21 Minutes of the Meeting held on the 12 April 2021**

It was noted that Jill Howe had incorrectly been omitted from the attendance list.

Chris Jewson questioned the wording of the first sentence in paragraph 2 of Minute 048/21(1). He felt it implied that the Council had approved the application but this was not the case as further plans were expected in the future. The Clerk accepted that the wording was ambiguous and should be amended.

The minutes of the meeting held on the 12 April 2021 as amended were approved and signed by the Chairman.

## 070/21 Planning Applications

### 1) 21/00474/FUL – 16 Avon Close, Bromsgrove – Rear ground floor extension

The Parish Council felt that they were unable to comment on this application due to the lack of any plans. The Clerk agreed to follow this up with the Planning Officers.

### 2) 2100503/FUL – 14 Furnival Drive, Stoke Prior – Proposed two storey side extension

The Parish Council unanimously agreed to support this application.

## 071/21 Urgent Decisions taken since the Council's last meeting

The Chairman confirmed that the new picnic benches were now on site and the new information board would be available in the next few weeks.

He also referred to the recent incidents of knife crime and vandalism in the Stoke Heath area which the police were dealing with. He understood that the police had increased their presence in the area as a result.

## 072/21 Finance

### (1) Invoices for Payment for April 2021

The payments totalling £6,945.82 were unanimously agreed as follows:-

	Cost £	Payment Method
<b>Direct Debit</b>		
Cartridge World – Copier Rental	23.79	-
<b>Sub total</b>	<b>23.79</b>	-
<b>Payments made since the last Parish Council Meeting</b>		
Clerk's net salary for April 2021	XXXX	Via online banking
Assistant Clerk's net salary for April 2021	XXXX	Via online banking
Eibe Play Ltd	1588.86	Via online banking
<b>Sub total</b>	<b>2943.39</b>	
<b>Cheques/Payments authorised at the Parish Council Meeting</b>		
HM Revenue & Customs – Tax on Clerks' salary plus NI & Asst Clerk's salary for April 2021	436.87	Cheque No.1181
Clerk's Expenses and other Parish Council Expenditure for April 2021	149.37	Via online banking
Peter Williams	14.39	Via online banking
Zurich Municipal Insurance	1234.48	Via online banking
Worcestershire CALC	1301.22	Via online banking

FC Payroll Solutions	66.60	Via online banking
IDG Garden Services	480.00	Via online banking
Chris Cooke	295.50	Via online banking
<b>Sub Total</b>	<b>3978.43</b>	-
<b>Total Value of Payments for April 2021</b>	<b>6945.82</b>	-

## **(2) Financial Management Statement for April 2021**

This was noted.

### **073/21 Feedback from the Community Governance Review**

The Clerk referred to the paper prepared by Chris Jewson and the work he had started to do to produce a new Parish Newsletter which would set out the aims and role of the Parish Council to help get the message out to local residents and hopefully encourage them to engage with the Council. Chris Jewson agreed to act as a 'sounding board' for the work which the Clerk would produce. The Clerk added that the Council would need to review the delivery arrangements to ensure that the whole parish was covered.

### **074/21 Action Summary**

was noted.

With regard to item 10 on the Summary, John Ellis reported that Bromsgrove Printers had agreed to print 2,500 copies of the John Corbett Way leaflet at a cost of £520.00. They had also made the necessary changes to the leaflet to bring it up-to-date.

Sue Abel, seconded by Alyson Jewson, moved and it was unanimously agreed to accept the quote of £520.00 from Bromsgrove Printers for 2,500 John Corbett Way leaflets.

### **075/21 Correspondence**

None.

### **076/21 Councillors Points of Information and Items for Future Meetings**

The Chairman reminded the Council that the Film Night was booked for Saturday 4 September and asked if they were happy for the event to still go ahead subject to any Covid-19 restrictions which may be in place at that time. After discussion, it was agreed to go ahead with the Film Night at Stoke Heath Recreation Area. Councillors were asked to submit any suggestions for a suitable film to the Clerk as soon as possible.

Alyson Jewson suggested that a new flower box should be situated at the junction of Harvest Close and Wheatridge Road. Alan Bayliss replied that there was already a flower box halfway down Harvest Close. It was unclear who owned that box. The Clerk agreed to establish the ownership and whether it could be moved to the junction.

In response to a question from Sue Abel, the Clerk confirmed that the 2 bus shelters at Stoke Turn were owned by the District Council and he would contact them requesting that they are cleaned etc.

John Ellis suggested that it might be possible for the Council to meet at St Michael's Church. Jill Howe added that it was a condition Heritage Lottery Fund grant that the church is used for more than just services. The Clerk explained that the rules allowing zoom meetings would cease very shortly so the Council would need to find a suitable venue and in view of the fact that venue at Avoncroft Arts Centre would be unsuitable. After discussion, it was agreed to pursue the idea of holding meetings at the church and Jill Howe was asked to find out some more information about cost and availability.

Chris Cooke reported the following:-

- There were still issues with getting gullies cleared.
- The District Council had started to sweep some pavements and kerbs in the parish.
- He was trying to paint the lines on the basketball court at Ryefields Road Recreation Area but would have to wait for suitable weather.
- The waste bin in the lay-by on Hanbury Road needed replacing as it was being attacked by crows. The Clerk agreed to report this to the District Council.
- The side supports on the tunnel at Stoke Heath Recreation Area had rotted and either needed replacing or just removing. The Chairman agreed to follow this up.

The Chairman reported that the new see-saw for Ryefields Road Recreation Area had been purchased and would be installed as soon as possible. Repairs to the see-saw at Stoke Heath Recreation Area were also being sorted.

#### **077/21 Exclusion of Press and Public**

It was agreed that the press and public should be excluded from the meeting for the following item as it contained potentially exempt information.

#### **078/21 Update on Planning Issues Referred to Bromsgrove District Council**

The Clerk's report was noted.

#### **079/21 Dates of Next Meeting**

It was confirmed that the Parish Council's next meeting would be held on Monday 7 June 2021 commencing at 7.30pm. The venue would be confirmed.

The meeting closed at 8.55pm

Chairman